

**AGENDA**  
**OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**OF THE**  
**MADERA CEMETERY DISTRICT**  
**Tuesday, June 28th, 2016 at 5:30, Arbor Vitae Office**

**Arbor Vitae Office**

**1301 Roberts Avenue**

**Madera, CA 93637**

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Trustees in accordance with the Ralph M. Brown Act. The public may be heard on an item before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Member of the public may address matters under the jurisdiction of the Board of Trustees, and not on the posted agenda, provided that no action shall be taken on any item not appearing on the agenda. The Board cannot take action on any unscheduled items unless it is declared by a vote of at least two-thirds (2/3) of the Board that there is an urgent need to take immediate action, and the need for action came to the attention of the District after the agenda was posted. Agenda items numbered for identification purposes only and will not necessarily be considered in the indicated order. Details and supporting materials concerning agenda items are available for public reference during normal working hours at the District Office.

**Call to Order**

- 1. Roll Call of Board**
- 2. Pledge to the Flag**
- 3. Changes to the Agenda if necessary**
- 4. Public Comment on any Agenda Item**

The Board of Trustees of the Madera Cemetery District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Members of the public desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may, in the interest of time and good order, limit the length and number of public comments and presentations.

**5. CONSENT CALENDAR**

- A. Approval of the Minutes for the Regular Meeting on May 24th, 2016.**
- B. Approval of the Warrants for May in the amount of \$ 113,908.65.**
- C. Next regular meeting will be held July 26th, 2016 at the 5:30 P.M.**

## **6. RECESS TO CLOSED SESSION**

- **Possible Litigation/Public Employee/Dismissal/Release/Public Employee Evaluations**
- **Evaluations will be heard: District Manager & Foreman**
- All members of the public, employees and other visitors will be asked to clear the meeting room so that the Board of Trustee, and those employees and consultants invited by the Board , may discuss and/or act on those items listed below.

## **7. RECONVENE TO OPEN SESSION-REPORT OF ANY ACTION TAKEN DURING CLOSED SESSION**

## **8. DISCUSSION/ACTION ITEMS:**

- A. Discussion/Report/Approval Sandra Wheeler from Wells Fargo Investments.**
- B. Discussion/Report if needed on operations of M.C.D. Cemeteries.**
- C. Discussion/Report on Precious Hearts Baby Area Arbor Vitae & Beautification of Sunset Gardens Baby area Calvary Cemetery.**
- D. Discussion/Report/Approval Oakhill Cemetery Information.**
- E. Discussion/Report/Approval from Jones & Synder General Plan Oakhill Cemetery**
- F. Discussion/Report/Approval of Cemetery Policy & Cemetery Etiquette information.**
- G. Discussion/Report/Approval of the 2016/2017 Budget & Method of Financing to be submitted to Madera County Board of Supervisors.**
- H. Discussion/Report/Approval of Increase of Sales & Service.**
- I. Report/Discussion on Business Expo MCD Booth**
- J. Mosquito Abatement Report.**
- K. Discussion/Report on Bond Portfolio Analysis by RBC & Belle Haven Investments**
- L. Decisions on investments for E.C. & Pre-need funds as per Sandra Wheeler/Wells Fargo if need**

## **M. Adjournment.**

This Agenda has been posted this 21st day of June, 2016 \_\_\_\_\_

Belva Bare - District Manager

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