



**AGENDA**  
***OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES***  
**OF THE**  
**MADERA CEMETERY DISTRICT**  
**TUESDAY, May 24, 2022, 5:30 PM**  
**ARBOR VITAE CEMETERY, 1301 ROBERTS AVE. MADERA, CA 93637**

**Arbor Vitae Office**

**1301 Roberts Avenue**

**Madera, CA 93637**

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Trustees in accordance with the Ralph M. Brown Act. The public may be heard on an item before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Member of the public may address matters under the jurisdiction of the Board of Trustees, and not on the posted agenda, provided that no action shall be taken on any item not appearing on the agenda. The Board cannot take action on any unscheduled items unless it is declared by a vote of at least two-thirds (2/3) of the Board that there is an urgent need to take immediate action, and the need for action came to the attention of the District after the agenda was posted. Agenda items numbered for identification purposes only and will not necessarily be considered in the indicated order. Details and supporting materials concerning agenda items are available for public reference during normal working hours at the District Office.

**Call to Order**

- 1. Roll Call of Board**
- 2. Pledge to the Flag**
- 3. Public Comment on any Agenda Item**

The Board of Trustees of the Madera Cemetery District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Members of the public desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may, in the interest of time and good order, limit the length and number of public comments and presentations.

**4. CONSENT CALENDAR**

- A. Approval of the Minutes for the Planning Meeting of April 5, 2022**
- B. Approval of the Minutes for the Regular Meeting of April 26, 2022**

- C. Approval of the warrants for March 2022, in the amount of \$100,836.86**
- D. Next regular meeting will be held on Tuesday, June 28, 2022 at 5:30 p.m. at the Arbor Vitae Cemetery, Main Office**

**5. Discussion of Renewal of Agreement with Golden State Risk Assessment Management Authority**

**6. RECESS TO CLOSED SESSION**

**Personnel – CA. Government Code Section 54957**

In accordance with Government Code Section 54957, the Governing Board will meet in Closed Session to consider the appointment, employment, evaluation or performance, discipline, resignation, retirement, reassignment, dismissal, complaint of a public employee(s), specifically affecting management, confidential, certificated and/or classified employees.

**Employee evaluations are on hold until further notice.**

- All members of the public, employees and other visitors will be asked to clear the meeting room so that the Board of Trustee, and those employees and consultants invited by the Board, may discuss and/or act on those items listed.

**7. RECONVENE TO OPEN SESSION-REPORT OF ANY ACTION TAKEN DURING CLOSED SESSION:**

**8. DISCUSSION/ACTION ITEMS:**

- A. Discussion/Report/Approval of 2020/2021 Audit - Adair & Evans**
- B. Discussion/Report if needed on operations of MCD Cemeteries**
- C. Discussion/Report/Approval of budget for Fiscal Year 2023**
- D. Discussion/Report/Approval of Sales & Service fee increase**
- E. Discussion/Report/Approval of Policy on Holiday Weekend Services**
- F. Discussion/Report on new District office & Arbor Vitae mausoleums**
- G. Discussion/Report/Approval of solar Power Purchase Agreement**

- H. Discussion/Report on Local Corona Virus Fiscal Recovery Fund**
- I. Discussion/Report on IT, internet, and security cameras**
- J. Discussion/Report on cemetery mapping software**
- K. Discussion/Report/Approval of North Fork office refurbish**
- L. Discussion/Report of Westlake property cleanup**
- M. Discussion/Report on Mosquito & Vector report**
- N. Discussion/Report on cemetery security report**
- O. Discussion/Report/Decisions on investments for E.C. & Pre-need funds as per Sandra Wheeler/Stifel Investments if needed**
- P. Discussion/Report of Belva Bare appointment as trustee**
- Q. Discussion/Report of Jim Harper retirement**
- R. Adjournment**

This Agenda has been posted this 17<sup>th</sup> day of May, 2022 \_\_\_\_\_

Arthur Gardner – District Manager

Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. Please make your request to the District Manager, specifying your disability and the format in which you would like to receive this Agenda or future Agendas as well.

\*Please note the Board of Trustees Regular Meeting Calendar is scheduled once a month for the Calendar year. However, this Meeting Calendar is subject to change.

June 28, 2022

July 26, 2022

August 23, 2022

September 27, 2022

October 25, 2022

November 22, 2022