



AGENDA

OF THE **PLANNING MEETING OF THE BOARD OF TRUSTEES**

OF THE **MADERA CEMETERY DISTRICT**

TUESDAY, APRIL 22, 2025 9:00 a.m.

1301 ROBERTS AVE., MADERA, CA 93637

This agenda has been prepared and posted at least 72 hours prior to the planning meeting of the Board of Trustees in accordance with the Ralph M. Brown Act. The public may be heard on an item before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Members of the public may address matters under the jurisdiction of the Board of Trustees, and not on the posted agenda, provided that no action shall be taken on any item not appearing on the agenda. The Board cannot take action on any unscheduled items unless it is declared by a vote of at least two-thirds (2/3) of the Board that there is an urgent need to take immediate action, and the need for action came to the attention of the District after the agenda was posted. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order. Details and supporting materials concerning agenda items are available for public reference during normal working hours at the District Office.

Call to Order

- 1. Roll Call of Board**
- 2. Pledge to the Flag**
- 3. Changes to the Agenda**
- 4. Public Comment on any Agenda Item**

The Board of Trustees of the Madera Cemetery District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Members of the public desiring to address the Board are requested to first be recognized by the presiding officer and to identify themselves for the record. The presiding officer may, in the interest of time and good order, limit the length and number of public comments and presentations.

5. RECESS TO CLOSED SESSION

A. Personnel matters

Personnel – CA. Government Code § 54957

In accordance with Government Code § 54957, the Governing Board will meet in Closed Session to consider the appointment, employment, evaluation or performance, discipline, resignation, retirement, reassignment, dismissal, complaint of a public employee(s), specifically affecting management, confidential, certificated and/or classified employees.

- All members of the public, employees and other visitors will be asked to clear the meeting room so that the Board of Trustees, and those employees and consultants invited by the Board, may discuss and/or act on those items listed.

**B. RECONVENE TO OPEN SESSION-REPORT OF ANY ACTION TAKEN
DURING CLOSED SESSION:**

C. DISCUSSION/ACTION ITEMS:

- A. Discussion of accomplishments for Fiscal Year 2024-25**
- B. Review of District finances**
- C. Review of plot availability and needs forecast**
- D. Review of District equipment and vehicles**
- E. Review/Discussion/Decision on road sealing/repair rotation schedule**
- F. Review/setup of immediate, 2-year, & 5-year goals and completion of goals set for previous years**
- G. Review of Fiscal Year 2025-26 budget proposal**
- H. Report/Discussion on master plan for Arbor Vitae and Oakhill**
- I. Report/Discussion on new cemetery/annexation in eastern Madera County**
- J. Review of CalPERS unfunded accrued liability prepayment**
- K. Review/Discussion/Decision on health, vision, & dental insurance**
- L. Employee representative(s) to present salary request to the Board**
- M. Report/Discussion/Approval of Salary Schedule changes**
- N. Adjournment**

This Agenda has been posted this 18th day of April, 2025 _____

Arthur Gardner – District Manager

Upon request, agendas will be made available in alternative formats to accommodate persons with disabilities. Please make your request to the district manager, specifying your disability and the format in which you would like to receive this agenda or future agendas as well.

*Please note the Board of Trustees Regular Meetings are scheduled for once each month for the calendar year. However, this meeting calendar is subject to change. Regular Board Meetings are tentatively scheduled for the dates below.

May 27, 2025

June 24, 2025

July 22, 2025

August 26, 2025