



AGENDA
OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE
MADERA CEMETERY DISTRICT
TUESDAY, February 23rd, 2021 5:30 P.M., at the ARBOR VITAE OFFICE

Arbor Vitae Office

1301 Roberts Avenue

Madera, CA 93637

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Trustees in accordance with the Ralph M. Brown Act. The public may be heard on an item before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Member of the public may address matters under the jurisdiction of the Board of Trustees, and not on the posted agenda, provided that no action shall be taken on any item not appearing on the agenda. The Board cannot take action on any unscheduled items unless it is declared by a vote of at least two-thirds (2/3) of the Board that there is an urgent need to take immediate action, and the need for action came to the attention of the District after the agenda was posted. Agenda items numbered for identification purposes only and will not necessarily be considered in the indicated order. Details and supporting materials concerning agenda items are available for public reference during normal working hours at the District Office.

Call to Order

- 1. Roll Call of Board**
- 2. Pledge to the Flag**
- 3. Changes to the Agenda if necessary**

Additions to the Agenda: Items identified after preparation of the Agenda for which there is a Need to take immediate action. Two thirds vote required for consideration. (Government Code Section 54954.2 (b)(2))

- 4. Public Comment on any Agenda Item**

The Board of Trustees of the Madera Cemetery District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Members of the public desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may, in the interest of time and good order, limit the length and number of public comments and presentations.

5. CONSENT CALENDAR

- A. Approval of the Minutes for the Regular Meeting on January 26th.**
- B. Approval of the warrants for January in the amount of \$82,336.99.**
- C. Next regular meeting will be held on Tuesday, March 23rdth, 2021, at 5:30 p.m.**

6. RECESS TO CLOSED SESSION

Personnel – CA. Government Code Section 54957

In accordance with Government Code Section 54957, the Governing Board will meet in Closed Session to consider the appointment, employment, evaluation or performance, discipline, resignation, retirement, reassignment, dismissal, complaint of a public employee(s), specifically affecting management, confidential, certificated and/or classified employees.

Evaluations will be heard: None at this time due to Covid-19 Protocol unless requested

- **Conference with Legal Counsel re: Anticipated Litigation – Government Code Section 54956.9**
- In accordance with government Code section 54956.9, the Governing Board will meet in Closed Session to confer with, and receive advice from, its legal counsel regarding pending or anticipated litigation, where public discussion would prejudice the position of the local agency in the litigation.
- All members of the public, employees and other visitors will be asked to clear the meeting room so that the Board of Trustee, and those employees and consultants invited by the Board, may discuss and/or act on those items listed.

7. RECONVENE TO OPEN SESSION-REPORT OF ANY ACTION TAKEN DURING CLOSED SESSION:

8. DISCUSSION/ACTION ITEMS:

- A. Discussion/Report/Approval on Lease Agreement with D & D Ag Services as per County Counsel.**
- B. Discussion/Report/Approval of Audit for the 2019/2020 Fiscal year.**
- C. Discussion/Report if needed on operations of M.C.D. Cemeteries.**

- D. Discussion/Report Design of Niche Plaque for Chapel View Niches Oakhill Cemetery.**
- E. Discussion/Report of Glass Front Niche Project, Calvary Cemetery.**
- F. Discussion/Report/Approval of Calvary Niches.**
- G. Discussion/Report/Approval of Calvary Well.**
- H. Discussion/Report/Approval of Lafco Municipal Service Review for Madera Cemetery District.**
- I. Discussion/Report Regarding Covid Exposure Procedures.**
- J. Discussion/Report/Approval of Public Works Contract Policy.**
- K. Discussion/Report/Approval of Release of Liability Policy.**
- L. Discussion/Report/Approval of Addition to the Flower Policy.**
- M. Discussion/Report/Approval of Waiver of Flower Stand Charges for 2020.**
- N. Discussion/Report/Approval of Westlake Property.**
- O. Discussion/Report CAPC Harassment Training, Tuesday, February 9th, 2021.**
- P. Discussion/Report on Mosquito & Vector Report.**
- Q. Discussion/Report on Cemetery Security Report.**
- R. Discussion/Report/Decisions on investments for E.C. & Pre-need funds as per Sandra Wheeler/Stifel Investments if needed.**
- S. Adjournment.**

This Agenda has been posted this 16th day of February 2021 _____

Belva Bare - District Manager

Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. Please make your request to the District Manager, specifying your disability and the format in which you would like to receive this Agenda or future Agendas as well.

*Please note the Board of Trustees Regular Meeting Calendar is scheduled once a month for the Calendar year. However, this Meeting Calendar is subject to change.

February 23rd, 2021

March 23rd, 2021

April 27th, 2021
May 25th, 2021
June 22nd, 2021
July 27th, 2021
August 24th, 2021