

**AGENDA**  
**OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**OF THE**  
**MADERA CEMETERY DISTRICT**  
**Tuesday, JANUARY 26TH at 5:30, Arbor Vitae Office**

**Arbor Vitae Office**

**1301 Roberts Avenue**

**Madera, CA 93637**

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Trustees in accordance with the Ralph M. Brown Act. The public may be heard on an item before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Member of the public may address matters under the jurisdiction of the Board of Trustees, and not on the posted agenda, provided that no action shall be taken on any item not appearing on the agenda. The Board cannot take action on any unscheduled items unless it is declared by a vote of at least two-thirds (2/3) of the Board that there is an urgent need to take immediate action, and the need for action came to the attention of the District after the agenda was posted. Agenda items numbered for identification purposes only and will not necessarily be considered in the indicated order. Details and supporting materials concerning agenda items are available for public reference during normal working hours at the District Office.

**Call to Order**

- 1. Roll Call of Board**
- 2. Pledge to the Flag**
- 3. Changes to the Agenda if necessary**
- 4. Public Comment on any Agenda Item**

The Board of Trustees of the Madera Cemetery District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Members of the public desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may, in the interest of time and good order, limit the length and number of public comments and presentations.

**5. CONSENT CALENDAR**

- A. Approval of the Minutes for the Regular Meeting on November 27th 2015.**
- B. Approval of the Warrants for November in the amount of \$64,965.64 and December in the amount of \$51,166.84.**
- C. Next regular meeting will be held on Tuesday, February 23rd, 2016 at 5:30 P.M.**

## **6. RECESS TO CLOSED SESSION**

- **Possible Litigation/ Public Employee Evaluations**
- **Evaluations will be heard: Groundskeeper II & Groundskeeper II**
- All members of the public, employees and other visitors will be asked to clear the meeting room so that the Board of Trustee, and those employees and consultants invited by the Board , may discuss and/or act on those items listed below.

## **7. RECONVENE TO OPEN SESSION-REPORT OF ANY ACTION TAKEN DURING CLOSED SESSION**

## **8. DISCUSSION/ACTION ITEMS:.**

- A. Election of Officers**
- B. Reappointment Of Trustee Candy Talley in accordance to Alignment requirements of the Health and Safety Code, Appointment date January 1, 2016 to January 1, 2020**
- C. Loyalty Affirmation Notarization**
- D. Discussion/Report/Approval on Lease agreement with D & D Ag Services as per Dennis Meisner Jr.**
- E. Discussion/Approval of 2014/2015 Fiscal year Audit**
- F. Report/Discussion burial count for 2015.**
- G. Report/Discussion/Approval Transfer of County Pre-need money.**
- H. Report/Discussion/Approval of request from employees regarding day after Thanksgiving closure.**
- I. Report/Discussion/Approval for Policy on Professional Board Organization, Educational, and Employee Training Reimbursement.**
- J. Discussion on General Plan & Zoning Consistency from the City of Madera Planning regarding the Arbor Vitae Cemetery.**
- K. Report/Discussion/Approval of Compensation and Reimbursement Policy.**
- L. Report/Approval/Resolution # 137 of Public Notice Pertaining to Conflict of Interest Code of the Madera Cemetery District.**
- M. Report/Discussion for March Annual Planning Meeting.**

- N. Discussion/Approval of Filming Crew at North Fork Cemetery**
- O. Discussion on upcoming annual CAPC Conference in Seaside for March 17th-19th 2016.**
- P. Decisions on investments for E.C. & Pre-need funds as per Sandra Wheeler/Wells Fargo if need**
- Q. Adjournment.**

This Agenda has been posted this 19th day of January, 2016 \_\_\_\_\_

Belva Bare - District Manager

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