



## **AGENDA**

***OF THE ANNUAL PLANNING MEETING OF THE BOARD OF TRUSTEES***

**OF THE**

**MADERA CEMETERY DISTRICT**

**April 5<sup>TH</sup>, 2022 9:00 A.M. Arbor Vitae Cemetery**

**Arbor Vitae Office**

**1301 Roberts Avenue**

**Madera, CA 93637**

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Trustees in accordance with the Ralph M. Brown Act. The public may be heard on an item before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Member of the public may address matters under the jurisdiction of the Board of Trustees, and not on the posted agenda, provided that no action shall be taken on any item not appearing on the agenda. The Board cannot take action on any unscheduled items unless it is declared by a vote of at least two-thirds (2/3) of the Board that there is an urgent need to take immediate action, and the need for action came to the attention of the District after the agenda was posted. Agenda items numbered for identification purposes only and will not necessarily be considered in the indicated order. Details and supporting materials concerning agenda items are available for public reference during normal working hours at the District Office.

### **Call to Order**

- 1. Roll Call of Board**
- 2. Pledge to the Flag**
- 3. Public Comment on any Agenda Item**

The Board of Trustees of the Madera Cemetery District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Members of the public desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may, in the interest of time and good order, limit the length and number of public comments and presentations.

### **4. RECESS TO CLOSED SESSION ON PERSONNEL ISSUES IF NEEDED**

- Possible Litigation/ Public/ Employee Evaluations**
- District Manager Agreement Signing**

All members of the public, employees and other visitors will be asked to clear the meeting room so that the Board of Trustee, and those employees and consultants invited by the Board, may discuss and/or act on those items listed below.

### **5. RECONVENE TO OPEN SESSION-REPORT OF ANY ACTION TAKEN DURING CLOSED SESSION:**

## **6. DISCUSSION/ACTION ITEMS:**

- A. Discussion on accomplishments for 2021-2022**
- B. Review of District Finances**
- C. Plot availability at all cemeteries**
- D. Review of district equipment and vehicles**
- E. Review of road sealing rotation for all cemeteries**
- F. Review/setup of immediate, 2-year, & 5-year goals and previous years**
- G. Review of fiscal year 2023 budget proposal**
- H. Review/Approval of CALPERS pre-payment**
- I. Review/Discussion of health, dental, vision insurance**
- J. Employee to present to the Board Salary Presentation**
- K. Discussion/Report/Approval of Salary Schedule changes**
- L. Discussion on any new items of interest.**
- M. Adjournment.**

This Agenda has been posted this 30<sup>th</sup> day of March, 2022 \_\_\_\_\_

Arthur Gardner - Assistant Manager

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