



AGENDA
OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE
MADERA CEMETERY DISTRICT
TUESDAY, JANUARY 28TH, 2020 5:30 P.M., ARBOR VITAE OFFICE

Arbor Vitae Office

1301 Roberts Avenue

Madera, CA 93637

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Trustees in accordance with the Ralph M. Brown Act. The public may be heard on an item before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Member of the public may address matters under the jurisdiction of the Board of Trustees, and not on the posted agenda, provided that no action shall be taken on any item not appearing on the agenda. The Board cannot take action on any unscheduled items unless it is declared by a vote of at least two-thirds (2/3) of the Board that there is an urgent need to take immediate action, and the need for action came to the attention of the District after the agenda was posted. Agenda items numbered for identification purposes only and will not necessarily be considered in the indicated order. Details and supporting materials concerning agenda items are available for public reference during normal working hours at the District Office.

Call to Order

- 1. Roll Call of Board**
- 2. Pledge to the Flag**
- 3. Changes to the Agenda if necessary**

Additions to the Agenda: Items identified after preparation of the Agenda for which there is a Need to take immediate action. Two thirds vote required for consideration. (Government Code Section 54954.2 (b)(2))

- 4. Public Comment on any Agenda Item**

The Board of Trustees of the Madera Cemetery District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Members of the public desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may, in the interest of time and good order, limit the length and number of public comments and presentations.

5. CONSENT CALENDAR

- A. Approval of the Minutes for the Regular Meeting on November 19th , 2019.**
- B. Approval of the warrants for November in the amount of \$89,345.17 and December in the amount of \$74,883.01.**
- C. Next regular meeting will be held on Tuesday, February 25th , 2020, at 5:30 p.m.**

6. RECESS TO CLOSED SESSION

Personnel – CA. Government Code Section 54957

In accordance with Government Code Section 54957, the Governing Board will meet in Closed Session to consider the appointment, employment, evaluation or performance, discipline, resignation, retirement, reassignment, dismissal, complaint of a public employee(s), specifically affecting management, confidential, certificated and/or classified employees.

Evaluations will be heard: Groundskeeper II, Groundsman II

- **Conference with Legal Counsel re: Anticipated Litigation – Government Code Section 54956.9**
- In accordance with government Code section 54956.9, the Governing Board will meet in Closed Session to confer with, and receive advice from, its legal counsel regarding pending or anticipated litigation, where public discussion would prejudice the position of the local agency in the litigation.
- All members of the public, employees and other visitors will be asked to clear the meeting room so that the Board of Trustee, and those employees and consultants invited by the Board, may discuss and/or act on those items listed.

7. RECONVENE TO OPEN SESSION-REPORT OF ANY ACTION TAKEN DURING CLOSED SESSION:

8. DISCUSSION/ACTION ITEMS:

- A. Election of Officers.**
- B. Loyalty Affirmation Notarization.**
- C. Discussion/Report/Approval on Lease Agreement with D & D Ag Services as per Dennis Meisner Jr.**
- D. Discussion/Report/Approval of Audit for the 2018/2019 Fiscal year.**

- E. Discussion/Report if needed on operations of M.C.D. Cemeteries.**
- F. Discussion/Report Design of Niche Project Oakhill Cemetery.**
- G. Report/Discussion on Burial Count for 2019.**
- H. Discussion/Report/Approval of Change of Marker Fund Deposit to Marker Setting Charges on Price Costs.**
- I. Discussion/Report on Annual Area Safety Meeting Arbor Vitae.**
- J. Discussion/Report for Annual Planning Meeting & Date Set.**
- K. Discussion/Report Information Regarding Retirees Health Benefits.**
- L. Discussion/Report/Approval Regarding Error in Medical Health Benefits Deductions for the 2019 Year.**
- M. Discussion/Report of Burglary North Fork Cemetery.**
- N. Discussion/Report Regarding Security Camera's North Fork & Oakhill Cemetery.**
- O. Discussion/Report/Approval of Madera Chapter Formation Exploratory Meeting CSDA.**
- P. Discussion/Report GSRMA Harassment & Ethics Training, Wednesday March 18th, 2020, Holiday Inn Madera.**
- Q. Discussion/Report/Approval of Contract with Madera County and Madera Cemetery District Regarding Potters Field.**
- R. Discussion/Report Ace Award Acknowledgments.**
- S. Discussion/Report on Mosquito & Vector Report.**
- T. Discussion/Report of Westlake Property.**
- U. Discussion/Report on Cemetery Security Report.**
- V. Discussion/Report/Decisions on investments for E.C. & Pre-need funds as per Sandra Wheeler/Stifel Investments if needed.**
- W. Adjournment.**

This Agenda has been posted this 21st day of January 2020



Belva Bare - District Manager

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*Please note the Board of Trustees Regular Meeting Calendar is scheduled once a month for the Calendar year. However, this Meeting Calendar is subject to change.

February 25th, 2020

March 24th, 2020

April 28nd, 2020

May 26th, 2020

June 23, 2020