



AGENDA
OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE
MADERA CEMETERY DISTRICT
TUESDAY, June 28, 2022, 5:30 PM
ARBOR VITAE CEMETERY, 1301 ROBERTS AVE. MADERA, CA 93637

Arbor Vitae Office

1301 Roberts Avenue

Madera, CA 93637

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Trustees in accordance with the Ralph M. Brown Act. The public may be heard on an item before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Member of the public may address matters under the jurisdiction of the Board of Trustees, and not on the posted agenda, provided that no action shall be taken on any item not appearing on the agenda. The Board cannot take action on any unscheduled items unless it is declared by a vote of at least two-thirds (2/3) of the Board that there is an urgent need to take immediate action, and the need for action came to the attention of the District after the agenda was posted. Agenda items numbered for identification purposes only and will not necessarily be considered in the indicated order. Details and supporting materials concerning agenda items are available for public reference during normal working hours at the District Office.

Call to Order

- 1. Roll Call of Board**
- 2. Pledge to the Flag**
- 3. Public Comment on any Agenda Item**

The Board of Trustees of the Madera Cemetery District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Members of the public desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may, in the interest of time and good order, limit the length and number of public comments and presentations.

4. CONSENT CALENDAR

- A. Approval of the Minutes for the Regular Meeting of May 24, 2022**
- B. Approval of the warrants for May 2022, in the amount of \$150,225.16**

C. Next regular meeting will be held on Tuesday, July 26, 2022 at 5:30 p.m. at the Arbor Vitae Cemetery, Main Office

5. RECESS TO CLOSED SESSION

Personnel – CA. Government Code Section 54957

In accordance with Government Code Section 54957, the Governing Board will meet in Closed Session to consider the appointment, employment, evaluation or performance, discipline, resignation, retirement, reassignment, dismissal, complaint of a public employee(s), specifically affecting management, confidential, certificated and/or classified employees.

Employee evaluations are on hold until further notice.

- All members of the public, employees and other visitors will be asked to clear the meeting room so that the Board of Trustee, and those employees and consultants invited by the Board, may discuss and/or act on those items listed.

6. RECONVENE TO OPEN SESSION-REPORT OF ANY ACTION TAKEN DURING CLOSED SESSION:

7. DISCUSSION/ACTION ITEMS:

- A. Discussion/Report if needed on operations of MCD Cemeteries**
- B. Report/Discussion of Belva Bare appointment as trustee & administration of Oath of Office**
- C. Report/Discussion/Approval of changes to Salary Schedule**
- D. Report/Discussion on Madera Chamber of Commerce Business Extravaganza**
- E. Report/Discussion on new District office & Arbor Vitae mausoleums**
- F. Report/Discussion/Approval of solar Power Purchase Agreement**
- G. Report/Discussion of Bidding Policy**
- H. Report/Discussion/Approval on Proof of Residency requirement**
- I. Report/Discussion/Approval of revision of Policy on Decorating Graves**

- J. Report/Discussion/Approval of increasing mileage reimbursement rate to \$0.625 per mile**
- K. Report/Discussion/Approval on clarification of non-resident charge (no less than 15%)**
- L. Report/Discussion/Approval on December Board meeting**
- M. Report/Discussion on IT, internet, and security cameras**
- N. Report/Discussion on cemetery mapping software**
- O. Report/Discussion/Approval of North Fork office refurbish**
- P. Report/Discussion of Westlake property cleanup & disposition of property**
- Q. Report/Discussion on Mosquito & Vector report**
- R. Report/Discussion on cemetery security report**
- S. Report/Discussion/Decisions on investments for E.C. & Pre-need funds as per Sandra Wheeler/Stifel Investments if needed**
- T. Adjournment**

This Agenda has been posted this 21st day of June, 2022



Arthur Gardner – District Manager

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*Please note the Board of Trustees Regular Meeting Calendar is scheduled once a month for the Calendar year. However, this Meeting Calendar is subject to change.

July 26, 2022

August 23, 2022

September 27, 2022

October 25, 2022

November 22, 2022