



**AGENDA**  
***OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES***  
**OF THE**  
**MADERA CEMETERY DISTRICT**  
**TUESDAY, NOVEMBER 19TH, <sup>2019</sup> 5:30 P.M., ARBOR VITAE OFFICE**

**Arbor Vitae Office**

**1301 Roberts Avenue**

**Madera, CA 93637**

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Trustees in accordance with the Ralph M. Brown Act. The public may be heard on an item before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Member of the public may address matters under the jurisdiction of the Board of Trustees, and not on the posted agenda, provided that no action shall be taken on any item not appearing on the agenda. The Board cannot take action on any unscheduled items unless it is declared by a vote of at least two-thirds (2/3) of the Board that there is an urgent need to take immediate action, and the need for action came to the attention of the District after the agenda was posted. Agenda items numbered for identification purposes only and will not necessarily be considered in the indicated order. Details and supporting materials concerning agenda items are available for public reference during normal working hours at the District Office.

**Call to Order**

- 1. Roll Call of Board**
- 2. Pledge to the Flag**
- 3. Changes to the Agenda if necessary**

Additions to the Agenda: Items identified after preparation of the Agenda for which there is a Need to take immediate action. Two thirds vote required for consideration. (Government Code Section 54954.2 (b)(2))

- 4. Public Comment on any Agenda Item**

The Board of Trustees of the Madera Cemetery District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Members of the public desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may, in the interest of time and good order, limit the length and number of public comments and presentations.

## **5. CONSENT CALENDAR**

- A. Approval of the Minutes for the Regular Meeting on September 24<sup>th</sup>, 2019.**
- B. Approval of the warrants for September in the amount of \$235,939.58.**
- C. Next regular meeting will be held on Tuesday, January 28<sup>th</sup>, 2020, at 5:30 p.m.**

## **6. RECESS TO CLOSED SESSION**

### **Personnel – CA. Government Code Section 54957**

In accordance with Government Code Section 54957, the Governing Board will meet in Closed Session to consider the appointment, employment, evaluation or performance, discipline, resignation, retirement, reassignment, dismissal, complaint of a public employee(s), specifically affecting management, confidential, certificated and/or classified employees.

**Evaluations will be heard: Groundskeeper III, Office Technician**

## **7. RECONVENE TO OPEN SESSION-REPORT OF ANY ACTION TAKEN DURING CLOSED SESSION:**

## **8. DISCUSSION/ACTION ITEMS:**

- A. Discussion/Report/Approval FFA Sponsor Presentation for Wreaths Across America, Arbor Vitae Cemetery.**
- B. Discussion/Report/Investigating Regarding Presentation from Jerome Keene of QK Planning for Software implementing.**
- C. Discussion/Report if needed on operations of M.C.D. Cemeteries.**
- D. Discussion/Report Design of Niche Project Oakhill Cemetery.**
- E. Discussion/Report/Approval of Disinterment Charges Policy for Madera County Sheriff Office Cold Case Files.**
- F. Discussion/Report/Approval Submission of Reappointment of Trustee Candy Talley To the Board of Supervisors for January 1<sup>st</sup>, 2020.**

- G. Discussion/Report/Approval of C.A.P.C. Annual Conference  
February 20-22-2020 Oxnard.**
- H. Discussion/Report Information Regarding Retirees Health  
Benefits Notification to Families.**
- I. Discussion/Report/Approval of Dissolving employee  
Halloween working Hours.**
- J. Discussion/Report/Approval Regarding Hiring of Security  
Patrol for Halloween.**
- K. Discussion/Report of Madera Chapter Formation Exploratory  
Dinner CSDA on November 6<sup>th</sup>, 2019.**
- L. Discussion/Report on D & D Ag Services Payment.**
- M. Discussion/Report on ACE Award American Cemetery  
Magazine.**
- N. Discussion/Report on Mosquito & Vector Report.**
- O. Discussion/Report of Westlake Property.**
- P. Discussion/Report on Cemetery Security Report.**
- Q. Discussion/Report/Decisions on investments for E.C. & Pre-  
need funds as per Sandra Wheeler/Stifel Investments if  
needed.**
- R. Adjournment.**

This Agenda has been posted this 12nd day of November 2019 \_\_\_\_\_

Belva Bare - District Manager

Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. Please make your request to the District Manager, specifying your disability and the format in which you would like to receive this Agenda or future Agendas as well.

\*Please note the Board of Trustees Regular Meeting Calendar is scheduled once a month for the Calendar year. However, this Meeting Calendar is subject to change.

January 21<sup>nd</sup>, 2020

February 25<sup>th</sup>, 2020

March 24<sup>th</sup>, 2020

April 28<sup>nd</sup>, 2020  
May 26<sup>th</sup>, 2020  
June 23, 2020