



MINUTES OF THE MEETING OF OCTOBER 26TH, 2021

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE MADERA CEMETERY DISTRICT, HELD TUESDAY, OCTOBER 26, 2021 AT 5:30 P.M. AT THE ARBOR VITAE CEMETERY LOCATED AT 1301 ROBERTS AVE., MADERA, CA 93637

TRUSTEES PRESENT:

DAVID NEMETH
JIM HARPER
LOIS BETTY
CANDY TALLEY
MAURICE CAPPELLUTI

PUBLIC/EMPLOYEES PRESENT:

BELVA BARE -DISTRICT MANAGER
ARTHUR GARDNER – ASST. MANAGER
TRACY ISAAK – OFFICE TECHNICIAN
JOHN ANDERSON – OPERATIONS MANAGER
RONNIE RAMIREZ – SUPERINTENDENT
ALBERT RIVERA – GROUNDSMAN II

CALL TO ORDER:

Chairperson David Nemeth called the meeting to order at 5:30 P.M.

ROLL CALL OF BOARD:

Chairperson David Nemeth took roll of the Board. All Board members were present.

PLEDGE TO THE FLAG:

Trustee Lois Betty presented the flag.

CHANGES TO THE AGENDA IF NECESSARY:

Reappointment of Maurice Cappelluti and David Nemeth.

PUBLIC COMMENT ON ANY AGENDA ITEM:

None.

CONSENT CALENDAR:

Trustee Lois Betty moved to accept the consent calendar. Trustee Maurice Cappelluti made a motion to second. All were in favor.

Chairperson David Nemeth stated he would not be able to attend the November 23, 2021 meeting. The Board came to a consensus to change the Board Meeting to November 16, 2021 at 5:30 p.m..

RECESS TO CLOSED SESSION:

Chairperson David Nemeth asked for closed session.

RECONVENE TO OPEN SESSION - REPORT OF ANY ACTION TAKEN DURING CLOSED SESSION:

No action taken.

DISCUSSION/REPORT ON OPERATIONS OF MCD CEMETERIES:

Operations Manager John Anderson stated that security cameras are in the process of being installed at Oakhill Cemetery.

DISCUSSION/REPORT/APPROVAL OF SPREADING OF CREMATED REMAINS ON CEMETRY PROPERTY:

Trustee Lois Betty motioned to approve the Policy on Spreading of Cremated Remains on Cemetery Property. Trustee Candy Talley seconded the motion and it was approved unanimously by the Board.

DISCUSSION/REPORT OF ADAIR & EVANS AUDIT:

District Manager Belva Bare reported she had not heard anything from the auditor and that she had completed the GASB 75 and will be doing the GASB 45. She stated further that the State Controller report needs to be filed by January 15, 2022. Belva offered to contact the auditor to get an update, to which the Board agreed.

DISCUSSION/REPORT OF CALVARY WELL COMPLETION:

District Manager Belva Bare stated the drilling of the well has been completed. Operations Manger John Anderson stated the contractor is working on test results to see what size of pump is needed. Once that is determined, they will start working on it.

DISCUSSION/REPORT OF MAUSOLEUM CONSTRUCTION:

District Manager Belva Bare reported that in the old mausoleum at Arbor Vitae, there are only three companion crypts and three single crypts available. The new mausoleum has five companion and 32 single crypts remaining. She stated that new mausoleums are needed and that she'd met with Larry Moore of Berry Construction and he said he'd get started on plans. Belva asked whether the Board would like to move forward. Lois Betty motioned to proceed with the plans for new mausoleums, Maurice Cappelluti seconded the motion and the Board approved it unanimously.

DISCUSSION/REPORT/APPROVAL REGARDING LAFCO:

District Manager Belva Bare said she had spoken with David Braun from LAFCO regarding a meeting with Chowchilla Cemetery District to discuss options to comply with LAFCO's recommendation regarding the Country Club

neighborhood. The neighborhood lies within CCD's region but within the City of Madera's sphere of influence. Ms. Bare suggested MCD adhere to the City of Madera's SOI and allow residents in this neighborhood to be buried in MCD cemeteries without being charged Non-Resident fee, so long as they meet all other requirements. The Board agreed that it would be best to have the Chairs of both boards attend. Chairperson David Nemeth asked Ms. Bare to set up a meeting. Ms. Bare suggested the meeting be in David Braun of LAFCO's office and asked whether November 3, 2021 would work for Mr. Nemeth. Mr. Nemeth said that would be fine. It was agreed that Mr. Nemeth would report at the Board's next meeting.

DISCUSSION/REPORT OF PCA SEMINAR POSTPONEMENT - VISALIA:

District Manager Belva Bare reported that the PCA meeting that had been scheduled for November 3, 2021 had been postponed and that no new date had been put forth.

DISCUSSION/REPORT OF CALVARY NICHES:

District Manager Belva Bare said there was nothing to report.

DISCUSSION/REPORT/APPROVAL OF 1099's v W-2'S:

It was decided the Board would continue to receive 1099's rather than W-2's. Trustee Candy Talley motioned that the Board continue to receive 1099's, Trustee Jim Harper seconded, and all were in favor.

DISCUSSION/REPORT OF CAPC CONFERENCE:

District Manager Belva Bare praised Chairperson David Nemeth on his running of the Trustee session at the CAPC Conference and asked him to give a report. Mr. Harper said it was fun and that he wasn't able to get through all the questions in the time allotted. A discussion ensued about topics discussed at the conference. Trustee Jim Harper suggested MCD post something on its website regarding the policy on scattering remains.

DISCUSSION/REPORT/APPROVAL RE: RETIREES HEALTH BENEFITS:

District Manager Belva Bare reported as of January 2022, the minimum MCD would be allowed to contribute to retiree's healthcare will be \$149.00. Trustee Jim Harper moved to pay the minimum, Trustee Candy Talley seconded, and all were in favor.

DISCUSSION/REPORT/APPROVAL RE: LOCAL CORONAVIRUS FISCAL RECOVERY FUND:

District Manager Belva Bare stated that Cole Karr from CSDA met with her and Asst. Manager Arthur Gardner in the District office. He informed them of the Local Coronavirus Fiscal Recovery Fund that provides funds to pay

premium pay to essential workers as well as for infrastructure projects. He suggested MCD request funds from Madera County. Funds could potentially be used for premium pay, broadband, water projects, and new mausoleums. Trustee Candy Talley read a letter to be sent to Madera County's Chief Administration Officer requesting funds for the District. The Board discussed how much to request and a decision was reached.

DISCUSSION/REPORT OF MOSQUITO & VECTOR REPORT:

District Manager Belva Bare reported that Mosquito Abatement has suggested that MCD get someone licensed to apply mosquito abatement chemicals.

DISCUSSION/REPORT ON CEMETERY SECURITY REPORT:

District Manager Belva Bare said the District's contractor security services vendor was aware the District needed a report, but none was provided.

DISCUSSION/REPORT/DECISIONS ON INVESTMENTS FOR E.C. AND PRE-NEED AS PER SANDRA WHEELER/STIFEL INVESTMENTS IF NEEDED:

Chairperson David Nemeth reported how much the District has in its Endowment Care and Pre-Need accounts. He also reported on recent investments through Stifel.

REAPPOINTMENT OF DAVID NEMETH AND MAURICE CAPPELLUTI:

Trustee Lois Betty moved to reappoint Trustee David Nemeth and Trustee Maurice Cappelluti for another term. Trustee Candy Talley seconded and all were in favor.

ADJOURNMENT: 8:13 PM.