



MINUTES OF THE MEETING OF SEPTEMBER 22nd, 2020

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE MADERA CEMETERY DISTRICT HELD, TUESDAY SEPTEMBER 25TH, 2020 AT 5:00 P.M. AT THE CALVARY CEMETERY THEN RESUMING AT 5:30P.M. AT THE ARBOR VITAE CEMETERY LOCATED AT 1301 ROBERTS AVE, MADERA, CA. 93637

TRUSTEE'S PRESENT:

LOIS BETTY
JIM HARPER
MAURICE CAPPELLUTI
CANDY TALLEY

PUBLIC/EMPLOYEE'S PRESENT:

BELVA BARE -DISTRICT MANAGER
JOHN ANDERSON – OPERATIONS MANAGER
TRACY ISAAK – OFFICE TECHNICIAN
RONNIE RAMIREZ – SUPERINTENDENT
KERRY SMITH – OFFICE ASSISTANT
JEFFY WHALLEY - FOREMAN

CALL TO ORDER:

Chairperson Lois Betty called the meeting to order at 5:30 P.M.

ROLL CALL OF BOARD:

Chairperson Lois Betty took roll of the Board. All Board Members were present with the exception of Trustee David Nemeth out on medical.

PLEDGE TO THE FLAG:

Trustee Jim Harper presented the flag.

CHANGES TO THE AGENDA IF NECESSARY:

None

PUBLIC COMMENT ON ANY AGENDA ITEM:

No public comment.

CONSENT CALENDAR:

Trustee Jim Harper made a motion to approve the consent calendar. Trustee Maurice seconded the motion. The next regular meeting will be Tuesday, October 27th, 2020 at 5:30 p.m.

Motion on consent calendar: A unanimous vote was had.

RECESS TO CLOSED SESSION:

Chairperson Lois Betty asked for close session.

RECONVENE TO OPEN SESSION - REPORT OF ANY ACTION TAKEN DURING CLOSED SESSION:

No action taken

DISCUSSION/REPORT/APPROVAL REGARDING GLASS FRONT NICHEs AT CALVARY CEMETERY:

District Manager Belva Bare stated we would be able to install an estimated amount of 96 glass front niches. Debris would be removed by cemetery personnel. Chairperson Lois Betty stated she would like to see the wall extended to accommodate additional niches. After a short discussion it was decided to appoint a committee to work with Larry Moore. Trustee Candy Talley made a motion for Trustee Maurice Cappelluti and Trustee Jim Harper to be on this committee. Trustee Jim Harper seconded the motion.

DISCUSSION/REPORT/REGARDING TREE REMOVAL IN BLOCK B, ARBOR VITAE CEMETERY:

Chairperson Lois Betty stated she will be signing the letter to the concerned family regarding tree removal in Block B. District Manager Belva Bare stated I have included the information from an arborist in your packet for review. Trustee Candy Talley inquired to shave the roots of the tree. Operations Manager John Anderson stated it will be done in the Fall.

DISCUSSION/REPORT OAKHILL NICHEs:

District Manager Belva Bare stated things are going well. Belva stated she has spoken with Cemeteries 101, they stated they are running behind because of illnesses. Everything is going well at this point.

DISCUSSION/REPORT IF NEEDED ON OPERATIONS OF M.C.D. CEMETERIES:

Operations Manager John Anderson stated as you are aware our employees go above and beyond for our cemeteries. We had an employee get a sheriff escort to pick up the maps and card files at the North Fork Cemetery during the Creek Fire. John stated the well at Calvary is sitting on sand. We have contacted Jack Van Loon for an opinion. He has referred a person to us that he is working with. They will be getting us a price (quote) for repair. John stated the road seal, asphalt replacement have been completed. Belva stated our IT guy is doing a great job. We have had him working on designing and implementing employee badges, due to the Creek Fire situation. He is also working on a shop scheduling calendar from the main office to the shop.

DISCUSSION/REPORT/APPROVAL OF NOT IMPLEMENTING TAX HOLIDAY PAYROLL:

District Manager Belva Bare stated our payroll company is not recommending the Tax Holiday and they will not be implementing it for any of their customers. Trustee Jim Harper made a motion to not approve the Payroll Tax Holiday

at this point. Trustee Candy Talley seconded the motion. All Board Members were in favor.

DISCUSSION/REPORT/APPROVAL OF RECOMMENDATION OF LITTLE CHURCH FLOORING:

District Manager Belva Bare stated Little Church Chairperson had contacted her regarding approval of replacement of the Little Church entrance flooring. Little Church Committee has not had a meeting in a while and would like the M.C.D. Board to make a decision on this. Jackie Mallouf stated the entrance flooring is in bad repair and has obtained estimates. Trustee Candy Talley made a motion to approve the estimate presented by Jackie Mallouf. Trustee Jim Harper seconded the motion. All Board Members were in favor.

DISCUSSION/REPORT/APPROVAL BEAUTIFICATION/MODIFICATION OF MAUSOLEUM AREA ARBOR VITAE CEMETERY:

District Manager Belva Bare stated she would like to move the Armi bench to the Calvary Cemetery where Armi is placed. Belva stated she would like to replace the bench with a like bench to complete the area. Belva stated she would like the new bench to be a memorial bench of some sort. Chairperson Lois Betty stated it was a good idea to move the Armi bench to Calvary and placing a bench of a like kind in this area. Trustee Maurice Cappelluti made a motion to move the Armi bench to Calvary and get a new matching bench for replacement. Trustee Jim Harper seconded the motion. All Board Members were in favor. A further discussion regarding the type of bench will be had at a later time.

REPORT/DISCUSSION/APPROVAL OF ACCIDENT REPORT SUBMITTED TO GSRMA:

District Manager Belva Bare stated GSRMA has obtained legal counsel regarding this matter. After a short discussion it was decided to keep this on the Agenda.

DISCUSSION/REPORT/APPROVAL OF ADDITIONAL TO FLOWER POLICY AND HEADSTONE REGULATIONS, NO ATTACHMENT OF DIGITAL DEVICES TO HEADSTONES:

In review of the Flower Policy it was decided that attachments of digital devices to headstones may be an invasion of privacy for other families visiting near gravesites. Trustee Candy Talley made a motion to approve the Flower Policy change. Trustee Jim Harper seconded the motion. Roll Call: Candy Talley, Aye, Jim Harper, Aye, Maurice Cappelluti, Aye, Chairperson Lois Betty, Aye.

DISCUSSION/REPORT ON MOSQUITO & VECTOR REPORT:

District Manager Belva Bare stated all is going well.

DISCUSSION/REPORT ON WESTLAKE PROPERTY:

District Manager Belva Bare stated nothing new to report.

DISCUSSION/REPORT ON CEMETERY SECURITY REPORT:

District Manager Belva Bare stated nothing to report.

**DISCUSSION/REPORT/DECISIONS ON INVESTMENTS FOR E.C. AND PRE-NEED
AS PER SANDRA WHEELER/STIFEL INVESTMENTS IF NEEDED:**

District Manager Belva Bare reviewed Trustee David Nemeth email regarding investments. It stated we chose Miam-Dade Aviation Revenue Bond yielding 1.426% maturing 10/01/2024. Also, money had just been transferred over and it was split. Half went to C.D. paying .4% maturing in 4 years and leaving the remainder in cash for now.

ADJOURNMENT: 7:15 p.m.