



AGENDA
OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE
MADERA CEMETERY DISTRICT
TUESDAY, OCTOBER 29TH, ²⁰¹⁹ 5:30 P.M., ARBOR VITAE OFFICE

Arbor Vitae Office

1301 Roberts Avenue

Madera, CA 93637

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Trustees in accordance with the Ralph M. Brown Act. The public may be heard on an item before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Member of the public may address matters under the jurisdiction of the Board of Trustees, and not on the posted agenda, provided that no action shall be taken on any item not appearing on the agenda. The Board cannot take action on any unscheduled items unless it is declared by a vote of at least two-thirds (2/3) of the Board that there is an urgent need to take immediate action, and the need for action came to the attention of the District after the agenda was posted. Agenda items numbered for identification purposes only and will not necessarily be considered in the indicated order. Details and supporting materials concerning agenda items are available for public reference during normal working hours at the District Office.

Call to Order

- 1. Roll Call of Board**
- 2. Pledge to the Flag**
- 3. Changes to the Agenda if necessary**

Additions to the Agenda: Items identified after preparation of the Agenda for which there is a Need to take immediate action. Two thirds vote required for consideration. (Government Code Section 54954.2 (b)(2))

- 4. Public Comment on any Agenda Item**

The Board of Trustees of the Madera Cemetery District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Members of the public desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may, in the interest of time and good order, limit the length and number of public comments and presentations.

5. CONSENT CALENDAR

- A. Approval of the Minutes for the Regular Meeting on September 24th, 2019.**
- B. Approval of the warrants for September in the amount of \$235,939.58.**
- C. Next regular meeting will be held on Tuesday, November 26th, 2019nd, at 5:30 p.m.**

6. RECESS TO CLOSED SESSION

Personnel – CA. Government Code Section 54957

In accordance with Government Code Section 54957, the Governing Board will meet in Closed Session to consider the appointment, employment, evaluation or performance, discipline, resignation, retirement, reassignment, dismissal, complaint of a public employee(s), specifically affecting management, confidential, certificated and/or classified employees.

Evaluations will be heard: Foreman, Groundskeeper II, Groundskeeper II, Office Technician

Ongoing Confidential Personnel Matter

- **Conference with Legal Counsel re: Anticipated Litigation – Government Code Section 54956.9**
- In accordance with government Code section 54956.9, the Governing Board will meet in Closed Session to confer with, and receive advice from, its legal counsel regarding pending or anticipated litigation, where public discussion would prejudice the position of the local agency in the litigation.
- All members of the public, employees and other visitors will be asked to clear the meeting room so that the Board of Trustee, and those employees and consultants invited by the Board, may discuss and/or act on those items listed.

7. RECONVENE TO OPEN SESSION-REPORT OF ANY ACTION TAKEN DURING CLOSED SESSION

8. DISCUSSION/ACTION ITEMS:

- A. Discussion/Report/Approval FFA Sponsor Presentation for Wreaths Across America, Arbor Vitae Cemetery.**
- B. Discussion/Report/Approval Request From Employee for Information.**

C. RECESS TO CLOSED SESSION

D. Conference with Legal Counsel re: Anticipated Litigation – Government Code Section 54956.9

In accordance with government Code section 54956.9, the Governing Board will meet in Closed Session to confer with, and receive advice from, its legal counsel regarding pending or anticipated litigation, where public discussion would prejudice the position of the local agency in the litigation.

- E. Discussion/Report if needed on operations of M.C.D. Cemeteries.**
- F. Discussion/Report Design of Niche Project Oakhill Cemetery.**
- G. Discussion/Report/Approval Changing of Oakhurst Bank of America Account to Central Valley Community Bank Oakhurst.**
- H. Discussion/Report on Superintendent for Calvary Cemetery & New Hire.**
- I. Discussion/Report/Approval of Addition/Change to Employee Manual Item 303 Vacation notice.**
- J. Discussion/Report/Approval of Disinterment Charges for Madera County Sheriff Office Cold Case Files.**
- K. Discussion/Report/Approval of Change of Policy Regarding Multiuse on Cremation Burial with Existing Burials Requirements.**
- L. Discussion/Report on Historian Bill Coates High School Presentation Regarding Outlaws and Lawmen at the Arbor Vitae Cemetery.**
- M. Discussion/Report on CAPC Education Conference October 11th, 12, 2019.**
- N. Discussion/Report on CSDA Legislative Tour October 14-16th 2019, Sacramento.**
- O. Discussion/Report Regarding Madera Cemetery District's Website.**

- P. Discussion/Report/Approval of Contract with Madera County and Madera Cemetery District Regarding Potters Field.**
- Q. Discussion/Report Information Regarding Retirees Health Benefits Notification to Families.**
- R. Discussion/Report/Approval for Vacancy/Cemetery Representative on GSRMA Board Position.**
- S. Discussion/Report on Mosquito & Vector Report.**
- T. Discussion/Report of Westlake Property.**
- U. Discussion/Report on Cemetery Security Report.**
- V. Discussion/Report/Decisions on investments for E.C. & Pre-need funds as per Sandra Wheeler/Stifel Investments if needed.**
- W. Adjournment.**

This Agenda has been posted this 22nd day of October 2019 _____

Belva Bare - District Manager

Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. Please make your request to the District Manager, specifying your disability and the format in which you would like to receive this Agenda or future Agendas as well.

*Please note the Board of Trustees Regular Meeting Calendar is scheduled once a month for the Calendar year. However, this Meeting Calendar is subject to change.

November 26th, 2019
January 21nd, 2020
February 25th, 2020
March 24th, 2020
April 28nd, 2020
May 26th, 2020
June 23, 2020