



MINUTES OF THE MEETING OF SEPTEMBER 24TH 2019

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE MADERA CEMETERY DISTRICT HELD, TUESDAY SEPTEMBER 24TH 2019 AT 4:00 P.M. AT THE OAKHILL CEMETERY LOCATED AT 40188 HWY 41, OAKHURST, CA. 93644

TRUSTEE'S PRESENT:

LOIS BETTY
CANDY TALLEY
DAVID NEMETH
MAURICE CAPPELLUTI

PUBLIC/EMPLOYEE'S PRESENT:

BELVA BARE -DISTRICT MANAGER
JOHN ANDERSON – OPERATIONS MANAGER
TRACY ISAAK – OFFICE TECHNICIAN
RONNIE RAMIREZ - SUPERINTENDENT
ROBERT ELLIS - FOREMAN

CALL TO ORDER:

Chairperson Lois Betty called the meeting to order at 4:00 P.M.

ROLL CALL OF BOARD:

Chairperson Lois Betty took roll of the Board. All Board Members were present with the exception of Trustee Jim Harper, excused.

PLEDGE TO THE FLAG:

Trustee Maurice Cappelluti presented the flag.

CHANGES TO THE AGENDA IF NECESSARY:

Correction to the Agenda regarding Discussion/Report/Decision/Approval on investments for E.C. and Pre-need as per Sandra Wheeler/Well Fargo and approval for change to Stifel Investment Firm with Sandra Wheeler.

PUBLIC COMMENT ON ANY AGENDA ITEM:

No public comment.

CONSENT CALENDAR:

Chairperson Lois Betty stated a few corrections are needed on the Minutes. Chairperson Lois Betty stated the only time the Board is polled is when a Policy is discussed and acted on. Chairperson Lois Betty questioned whether there was a scheduled change for location of the next Board Meeting. Trustee David Nemeth stated the minutes should reflect Sandra Wheeler Financial Advisor not Investor. Chairperson Lois Betty asked for the approval of the Consent Calendar for the Regular Meeting dated August 27th, 2019. Trustee David Nemeth made a motion to accept the

minutes with corrections. Trustee Maurice Cappelluti seconded the motion. A change on meeting date. Meeting date will be changed from October 22nd to October 29th, 2019 at the Arbor Vitae Office.

Motion on consent calendar: A unanimous vote was had.

RECESS TO CLOSED SESSION:

RECONVENE TO OPEN SESSION - REPORT OF ANY ACTION TAKEN DURING CLOSED SESSION:

No action taken.

DISCUSSION/REPORT/APPROVAL OF PLACEMENT/DESIGN OF NICHE PROJECT OAKHILL CEMETERY:

District Manager Belva Bare stated we have been working with Jimmy Pinocchio Engineering regarding our Niche Project. The meeting location was changed to view niche placement on the grounds. After a short discussion on a safety wall, position of the niches, and a gazebo area, the board decided to place the niches laterally with the existing ones.

DISCUSSION/REPORT IF NEEDED ON OPERATIONS OF M.C.D. CEMETERIES:

No discussion needed.

DISCUSSION/REPORT/APPROVAL ON SPEAKING ENGAGEMENT FOR OAKHURST ROTARY:

District Manager Belva Bare stated the speaking engagement for Rotary went well. This was a large group, information was given regarding Oakhill Cemetery, preneed options and development of the new property. Trustee David Nemeth stated it was a good presentation. Chairperson Lois Betty asked about the new property being included as a historical site. Trustee David Nemeth stated he would contact Jones & Snyder regarding questions.

DISCUSSION/REPORT/APPROVAL CHANGING OF CREDIT CARD VENDOR FROM PAYGOV.NET TO GOVPAY.NET:

District Manager Belva Bare stated the vendor for Govpay Credit Card Company gave a presentation to Madera Cemetery District. Our current credit card company PayGov charges 3.0 – 3.95% to the families using a credit card to pay for their services. Govpay would only charge a 2.25 % fee to the customers and eventually we can even use our Website to make payments. Belva stated this is of no benefit to us, but helps the families. Trustee Candy Talley made a motion to change from PayGov to Govpay. Trustee Maurice Cappelluti seconded the motion. All Board Members in favor.

DISCUSSION/REPORT/APPROVAL OF DISCRIMINATION INVESTIGATION:

Chairperson Lois Betty stated this will be tabled until next meeting after the review of the report.

DISCUSSION/REPORT/APPROVAL OF VARIABLE DRIVE PURCHASE FOR CALVARY WELL:

District Manager Belva Bare stated Operations Manager has brought it to her attention regarding a pressure problem we are having at the Calvary Cemetery. Operations Manager John Anderson stated we have a variable drive for the Arbor Vitae Cemetery. Since the placement of this drive the well has been doing well. This drive keeps the pressure needed to run efficiently and constant. John stated the cost is \$8,574.86. After a short discussion it was decided to take this item out of maintenance of equipment. Trustee David Nemeth made a motion to purchase the variable drive, the cost will come from maintenance of equipment. Trustee Candy Talley seconded the motion.

DECUSSION/REPORT ON SUPERINTENDENT FOR CALVARY CEMETERY & NEW HIRE:

District Manager Belva Bare stated, one interview has been completed for the potential Superintendent, with another pending regarding this position. We have a new hire for Oakhill Cemetery. He will begin on October 1st, 2019

DISCUSSION/REPORT/APPROVAL OF WREATHS ACROSS AMERICA FOR ARBOR VITAE CEMETERY:

District Manager Belva Bare stated this is an FFA sponsored item. They will be here at the next Board Meeting for a presentation. Trustee David Nemeth made a motion to approve a FFA sponsored placement of Wreaths Across America at the Arbor Vitae Cemetery. Trustee Candy Talley seconded the motion. All Board in favor.

DISCUSSION/REPORT ON AMERICAN CEMETERY EXCELLENCE AWARD "ACE" 2019, MCD ONE OF THREE FINALISTS FOR THE UNITED STATES:

Trustee Candy Talley asked how we were nominated for this. District Manager Belva Bare stated she has submitted our Cemetery information to American Cemetery Magazine. They contacted me to inform us that we were in the top three finalists. The interviewee stated they had never had a Public Agency submit information. It is an honor just to be in the top three in the Nation.

DISCUSSION/REPORT ON CSDA LEGISLATIVE TOUR OCTOBER 14TH TO OCTOBER 16TH SACRAMENTO:

District Manager Belva Bare stated she will be out of the office until October 17th, 2019. This tour will consist of touring other Special Districts in Northern California.

DISCUSSION/REPORT REGARDING MADERA CEMETERY DISTRICT WEBSITE:

District Manager Belva Bare stated the website is up and going. We now have the task of bringing it up to date. We will need information to go forward.

DISCUSSION/REPORT/APPROVAL CONTRACT WITH MADERA COUNTY AND MADERA CEMETERY DISTRICT REGARDING POTTERS FIELD:

District Manager Belva Bare stated she will keep this on the agenda. Madera County has not completed the contract.

DISCUSSION/REPORT/APPROVAL OF RESOLUTION TO REDUCE RETIREES HEALTH BENEFITS DATED JANUARY 1ST, 2020:

District Manager Belva Bare stated the information for the Resolution is completed. The Resolution was present to Chairperson Lois Betty for signature. District Manager Belva Bare stated this Resolution will go into effect on January 1st, 2020. A letter will be sent to the retirees explaining the max benefit will now be \$225.00. Trustee Candy Talley made a motion to accept the Resolution. Trustee Maurice Cappelluti seconded the motion. All Board Members were in favor.

DISCUSSION/REPORT ON MOSQUITO & VECTOR REPORT:

District Manager Belva Bare stated we continue to be down in our total count. A few areas have increase. Mosquito Vector is very proactive along with our employees

DISCUSSION/REPORT ON WESTLAKE PROPERTY:

Nothing at this time to report. We did receive information from the Director of the Facilities Planning State Center Community College regarding the environmental impact.

DISCUSSION/REPORT ON CEMETERY SECURITY REPORT:

No incidents reported.

DISCUSSION/REPORT/DECISIONS ON INVESTMENTS FOR E.C. AND PRE-NEED AS PER SANDRA WHEELER/WELLS FARGO IF NEEDED:

Trustee David Nemeth stated he has had several conversations with Sandra Wheeler. David stated Stifel Investments seems to have more bond choices than Wells Fargo. Chairperson Lois Betty asked if this will cost the District to move from Wells Fargo to Stifel Investments. Trustee David Nemeth stated you can do a transfer where you move from one company to another. Trustee David Nemeth stated Sandra will manage the account. The rate she is charging is a very low amount. Trustee David Nemeth recommends going with Sandra Wheeler Stifel Investments. David stated we own the bonds at Wells Fargo it will not cost us. Trustee Candy Talley made a motion to move to Stifel Investments with Sandra Wheeler. Trustee Maurice Cappelluti seconded the motion. All Board was in favor. Chairperson Lois Betty and Trustee David Nemeth to sign transfer.

ADJOURNMENT: 6:12 p.m.